

**CPA Newfoundland and Labrador
PUBLIC ACCOUNTING LICENCE/PERMIT APPLICATION FOR AFFILIATE MEMBERS WITH A
PUBLIC ACCOUNTING LICENCE/PERMIT FROM ANOTHER CPA PROVINCIAL BODY**

Name:	Firm Name:
Firm Address:	
Other jurisdictions in which CPA membership maintained:	
Home Address:	
Phone (work):	Email:

1. I currently hold an active public accounting licence/permit with another CPA Provincial Body and submit my application on the basis of my existing entitlement to practice public accounting in another province or territory.
 - Yes, I currently hold an active licence/permit with _____(province).

2. My existing licence/permit authorizes me to perform the following engagements:
 - Audits, specified audit procedures, and all acts and functions as set out in the CPA Canada Handbook-Assurance.
 - Review Engagements as set out in the CPA Canada Handbook-Assurance.
 - Compilation Engagements as set out in the CPA Canada Handbook-Assurance.

3. I am applying for a Licence/Permit from CPA Newfoundland and Labrador for the following category of Licence/Permit:
 - Audit Licence for all audit and assurance engagements.
 - Review Licence to perform review engagements.
 - Compilation permit to perform compilation engagements.

4. My most recent practice inspection was carried out by:

_____ (provincial accounting body), on
 _____(date) and was satisfactory.



I have enclosed / attached:

- Complete Licence/Permit Application.
- Certificate of Insurance confirming Professional Liability Insurance Coverage meeting the minimum requirements outlined in CPA NL By-law 431(1).

APPLICATION FEES:

Please note, when your application is approved you will be notified and you will be instructed on how to use the Member Portal to pay the appropriate fees. Affiliate members who are applying for an Audit/ Review tier licence are subject to an annual \$250 licence fee, those applying for a Compilation permit tier are subject to an annual \$50 permit fee.

I declare that the information given in this application is true and complete.

Signature

Date

DECLARATION

I declare the following:

1. I will immediately inform the Registrar of CPA Newfoundland and Labrador if:
 - a. I cease to hold an active licence/permit with another jurisdiction in Canada on which I have based my entitlement to a licence/permit with CPA NL;
 - b. My entitlement to engage in the practice of public accounting is restricted or prohibited in another jurisdiction in Canada by a practice for any reason.
2. I will operate in accordance with the *Chartered Professional Accountants and Public Accountants Act*, CPA Newfoundland and Labrador By-Laws, and CPA Newfoundland and Labrador's Rules of Professional Conduct.
3. I hereby give my consent to CPA Newfoundland and Labrador to contact any CPA Provincial Body or any authorized Public Accounting Licensing board regarding my status.



CONFIRMATION OF LICENSURE WITH ANOTHER CPA PROVINCIAL BODY

This confirmation is for CPA Newfoundland and Labrador members (or applicants) who hold an active licence/permit with another CPA Provincial body in Canada who are applying for a Public Accountant Licence/Permit. The applicant is using their licence/permit with another CPA Provincial body as the basis of their entitlement to practice public accounting in Newfoundland and Labrador.

Regarding _____ (member seeking confirmation):

We _____ (accounting body authorized):

confirm the individual named above:

- is known to be a member in good standing with us; and
- holds a licence, permit, certificate or other form of authorization to practice public accounting in the province/territory of our body; and
- holds a licence, permit, certificate or other form of authorization that is free from limitations, restrictions, or conditions; and
- is not under suspension or the subject of revocation; and
- is not, and has not been, the subject of a complaint, investigation, disciplinary proceeding, disciplinary finds, order or settlement in respect of a disciplinary matter.

Type of Licensure currently held (identify all that apply):

- Audits, specified audit procedures, and all acts and functions as set out in the CPA Canada Handbook-Assurance.
- Review Engagements as set out in the CPA Canada Handbook-Assurance.
- Compilation Engagements as set out in the CPA Canada Handbook-Assurance.

We know of no reason why a Licence or Permit from CPA Newfoundland and Labrador should not be granted.

Date Licence/Permit awarded: _____ Date licence/permit expires: _____

Name of Authorized Party: _____

Signature: _____ Date: _____

If any of the above confirmations cannot be provided, please explain below of in an attachment:

Note: Confirmation of Licence or Permit must be provided to CPA Newfoundland and Labrador directly from the CPA Provincial Body.

Please scan and email the complete form to dperry@cpanl.ca attention: Dianna Perry.